

TicketMaker

TicketMachine™ online ticket design software proudly brought to you by
TicketMaker pre-perforated paper

TicketMachine: user guide

Tip 1: Print up this user guide before you begin, as you will not be able to navigate away during the design phase.

Step 1 Ticket Numbering

Click on "Ticket Numbering" and choose your start and end numbers for the number of tickets required. NB. You may be running two raffles at the same time, so using different start numbers will avoid confusion. i.e. Start one raffle at "1" and the other at "3001"

Step 2 Adding your text

Some existing text has been placed on the ticket in positions that will suit some tickets, but these may be changed or deleted as required. Do not design your tickets with text too close to the edge of the ticket.

To alter existing text just click on add text and then click on the first letter of the text line you wish to alter. Then change the text in the text box below the ticket and click on Update. You can select the font and colour here also. This text can then be moved to where you want it on the ticket by clicking on the first letter in the line of text and dragging to where it is required.

To delete a text line: click on add text, choose the line of text you wish to remove and click on Delete.

To add a new line of text: click on add text and enter your text in the text box below and click on add. This text can then be dragged to where it is required.

Step 3 Adding lines

If required you can add lines to your ticket. Click on "Add Line" and choose the length, thickness, colour and orientation of your line and click on Add, the line will appear in the top left corner and can then be dragged to where it is required.

Step 4 Finishing

Ensure the content of your ticket is correct, **as you will not be able to make further changes once your ticket is converted to a printable pdf.** Click on "Finish/ Print", enter your email address and a pdf file of your numbered tickets will be emailed to you. Print your tickets on A4 paper, you can buy your pre-perforated high quality bond paper in white or blue, available from www.ticketmaker.com.au.

Helpful Hints

When designing your tickets, don't put your text or image too close to the top or bottom of your ticket as some printers do not print to the very edge of the paper.

When adding TicketMaker paper to your printer put it in with the stub end of the perforated paper last. Do a test print of one page before printing the entire file.

If you design a lot of tickets or require images or logos, we recommend purchasing Raffle Ticket Design software from Harvest America (www.number-it.com), the version available for immediate download is \$US29.95 and is compatible with TicketMaker pre-perforated paper.